

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000) whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	Mercury Land Holdings North Street (Hornchurch) Business Case The Leader of the Council will be asked to approve the Business Plan for Mercury Land Holdings and the Business Case for 75 North Street, Hornchurch	Leader of the Council	Not before January	All relevant members and Officers will be consulted.	Chris Hilton Assistant Director of Development chris.hilton@haverling.gov.uk	Document To Follow 83 loan to MLH for development at 75 North Street Hornchurch 83 EXEMPT Appendix 1 - LB Haverling - State Aid Report - March 2017 KO 83 EXEMPT Appendix 2 Numeritas audit reporMercury 170425 83 EXEMPT Appendix 3 Land at North Street Hornchurch - 01.09.17 83 EXEMPT Appendix 4 Viability Assessment Appraisal Report

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						Update 121017 83 EXEMPT Appendix 5 Indicies on long term historic house price growth 83 Appendix 6 North Street latest - new funding parameters KO adjusted+inte.._
	Proposed Land Purchase Option to be granted to Mercury Land Holdings To approve the terms of a Land Purchase Option to be granted to Mercury Land Holdings	Leader of the Council	Not before January	Internal Stakeholders and Corporate Clearance Officers will be consulted.		Document To Follow
	Approval to extend the current Reablement contract The Director of Adult Services will be asked to approve the	Director of Adult Social Care and Health	Not before January	All relevant Members, officers and business partners will be consulted together with:	Laura Osborn  laura.osborn@haverling.gov.uk	Document To Follow

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	extension of the Integrated Reablement contract for one year beyond its current scheduled end in April 2018 and increased annual funding of the extended 2018/19 contract			North East London Foundation NHS Trust Barking, Havering and Redbridge University NHS Trust Community Service Integration / Localities Programme Board BHR Clinical Commissioning Group (Service User consultation was conducted prior to the contract procurement in November 2016)		
	Mead Primary School. Expansion of Infants School (KS1) by One Form of Entry, expansion of Nursery and reclassification of Additional Resource Provision The Director of Children's Services will be asked to make an award of contract.	Director Children's Services	Not before January	All business partners will be consulted by email.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Rainham Village Primary School - contract for school	Director Children's Services	Not before January	All relevant officers and business partners will be	Andy Skeggs Head of Technical Services	Document To Follow

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	<p>expansion. Further to the Cabinet decision in October, 2016, the Director of Children's Services will be asked to give authority to enter into a contract for the construction of a single storey extension of 3 classrooms for a 1FE expansion at Rainham Village Primary School.</p> <p>This matter was not available to publish at the time of the June 2017 Forward Plan. It is published giving the full 28 days' notice period to members of the public.</p>			consulted.	<p>andy.skeggs@havering.gov.uk Tel: 01708 433600</p>	
	Construction of new nursery at Towers Infant School	Cabinet Member for Children & Learning	Not before January	Legal, Finance, Equalities, HR	<p>Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600</p>	Cabinet Report 4th November 2016 to create.
	Construction of two storey extension and infill classrooms to roof at Hylands Primary	Cabinet Member for Children & Learning	Not before January	Legal, Finance, Equalities, HR	<p>Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk</p>	Cabinet Report 4th November 2016 to create.

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	School				Tel: 01708 433600	
	Two classroom extension and staffroom infill to Whybridge Infants School	Cabinet Member for Children & Learning	Not before January	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
	James Oglethorpe School - Authority to award a negotiated contract for the construction of new nursery and further internal refurbishments to existing school to complete the expansion to two forms of entry. The Director of Children's Services will be asked to give authority to negotiate and award the contract for this project..	Director Children's Services	Not before January	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Dame Tipping School - Proposed demolition and removal of two dilapidated classrooms and replacement	Director Children's Services	Not before January	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow

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	in modular construction The Director of Children's Services will be asked to give authority to award the contract for this project.					
	Extension of Existing Domestic and Commercial for Quality Heating Services Limited The Director of Neighbourhoods will be asked to approve existing contracts for a period of 11 months.  The cost of the 11 month extension is £687,500 there is no impact on the existing budget, the extension is required as soon as possible due to a delay in the procurement of the new contracts.	Director Neighbourhoods	Not before January	All relevant officers, business partners and members will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@haverling.gov.uk	Document To Follow
	Extension of Existing Domestic and Commercial for S&F	Director Neighbourhoods	Not before January	All relevant officers, business partners and	Kevin Hazlewood (Acting) Assistant Director of Housing	Document To Follow

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	<p>Services Limited The Director will be asked to approve:</p> <ul style="list-style-type: none"> <li>• (retrospectively) the extension of the contact with S&amp;F Limited until 31 March 2018 as provided in the original contract and</li> <li>• an additional 11 months extension, on the original terms and conditions, to provide continuity of service until the new contracts start.</li> </ul> <p>The extension is at current tendered rates; there is no cost premium to the extensions other than the existing contractual provision for annual RPI adjustments. This decision needs to be expedited to ensure continuity</p>			members will be consulted.	kevin.hazlewood@havering.gov.uk	



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	of provision.					
	The award of a concession contract to a supplier to deliver a town centre Wi - Fi Network in Havering	Chief Executive	Not before January	Ward Members and relevant portfolio holder(s) Businesses		
	Bridge Close - Housing Zone Grant Agreement with the Greater London Authority The Leader will be asked to enter into an agreement to receive Housing Zone funding from the Greater London Authority to support the delivery of affordable housing at Bridge Close, Romford.	Leader of the Council	Not before January	All relevant members, officers and business partners will be consulted.	Neil Stubbings Director of Housing Services, Homes and Housing neil.stubbings@haverling.gov.uk	Document To Follow
	Award of Contract for the Provision of Care and Support Services in Extra Schemes Cabinet Member for Adult Social Care will be asked to approve the award of contract.	Cabinet Member for Adult Social Services and Health	Not before January	All relevant members, Officers and Business Partners will be consulted.	Daren Mulley daren.mulley@haverling.gov.uk	Document To Follow 81 award of contract provision of care & support services in extra care schemes 81 APPENDIX

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	<p>Regeneration Programme - Governance and Overall Implications Cabinet will be asked to:</p> <ul style="list-style-type: none"> <li>• Approve the proposed governance structure aimed at ensuring that the Council's interests are protected.</li> <li>• Note the total impact on the MTFS of the Council's participation in three housing development joint ventures (Beam Park Rainham, Bridge Close, 12 HRA sites) and of Mercury Land Holdings, approval to which is sought separately in the individual Cabinet papers on each.</li> </ul>	Cabinet	January	All relevant Members, Officers and Business Partners will be consulted.	Chris Hilton Assistant Director of Development chris.hilton@haverling.gov.uk	Document To Follow

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	Selection and Appointment of a Joint Venture Partner to Deliver the London Borough of Havering's Estate Regeneration Programme Cabinet will be asked to approve the selection and appointment of a Joint Venture Partner to deliver the London Borough of Havering's Estate Regeneration Programme.	Cabinet	January	All relevant officers of the Council will be consulted in meetings and via email. There is and will be extensive public consultation both online and through local publications. There is a dedicated Community Engagement Team Manager, Keith Brown, <a href="mailto:keith.brown@havering.gov.uk">keith.brown@havering.gov.uk</a>	Neil Stubbings Director of Housing Services, Homes and Housing <a href="mailto:neil.stubbings@havering.gov.uk">neil.stubbings@havering.gov.uk</a>	Document To Follow
	Medium Term Financial Strategy and 18/19 Budget Update Cabinet will consider/approve the MTFS and 18/19 Budget Update.	Cabinet	January	All relevant Members, Officers and Business Partners will be consulted.	Toyin Bamidele Financial Strategy Manager <a href="mailto:Toyin.Bamidele@OneSource.co.uk">Toyin.Bamidele@OneSource.co.uk</a> Tel: 01708 431979	
	The London Business Rates Pool Pilot Cabinet will be asked to make a decision to enter the London Business Rate Pool Pilot.	Leader of the Council	Not before January	All relevant, Members, Officers and Business Partners will be consulted.	Julie Oldale Head of Finance Strategy <a href="mailto:Julie.oldale@onesource.co.uk">Julie.oldale@onesource.co.uk</a>	Document To Follow

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	Private Sector Housing Enforcement Policy Cabinet will be asked to approve the Private Sector Housing Enforcement Policy to enable compliance and enforcement action necessary to meet the Councils statutory obligations.	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Louise Watkinson louise.watkinson@havering.gov.uk	Document To Follow
	Approval to enter into Approved Provider Grant Agreement (Local Authority) in relation to the Affordable Homes Programme 2016-2021 Cabinet will be asked to approve the decision to enter into a grant agreement with the GLA for the provision of grant funding for the 2016 – 2021 programme to support the provision of affordable housing.	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow
	The Local Letting Plan	Cabinet	January	There will be public consultation on the new lettings policy.	New lettings policy	Document To Follow

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	<p>Cabinet will be asked to approve:</p> <ul style="list-style-type: none"> <li>• Regeneration Local Lettings (Plan) Policy</li> <li>• Regeneration Decant Policy &amp; Possession Procedures</li> </ul> <p>As part of the ongoing regeneration programme.</p>			Relevant Members, officers and	<p>Business and Housing            neil.stubbings@havering.gov.uk</p>	Follow
	<p>Havering Brownfield Register            Cabinet will be asked to approve the list of Brownfield sites to be published as part 1 of the Council's Brownfield Register.</p> <p>There is a statutory requirement for local authorities to have a Brownfield Register in place by 31 December 2017. This should contain a list of Brownfield (previously developed) sites which are suitable for housing, to be</p>	Cabinet	January		<p>Lauren Miller            Development Planning Team Leader            Lauren.Miller@Havering.gov.uk            Tel: 01708 433 051</p>	Document To Follow

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	published as part 1 of the register. It is optional for local authorities to also include a part 2 of the register, in which sites are listed which will be given permission in principle. It is not proposed to include any sites in part 2 of the register (at this stage).					
	<p>Disposal of land at 75 North Street to Mercury Land Holdings Limited and appropriation of land for planning purposes. The Leader of the Council will be asked to:</p> <ul style="list-style-type: none"> <li>• Agree that the land at 75 North Street be appropriated for planning purposes</li> <li>• Agree the disposal of land at 75 North Street to Mercury Land</li> </ul>	Leader of the Council	Not before January	All relevant Members, Officers and Business Partners will be consulted.	Lorranine Simms Property Review and disposal Adviser	Document To Follow

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	Holdings Limited					
	<p>Agreement of loan agreements for 75 North Street and approval to release funding to Mercury Land Holdings Limited</p> <p>The Leader of the Council will be asked to agree that the negotiation and finalisation of the loan agreements, provided they are broadly consistent with the Heads of Terms, and the decision to release funding subject to satisfactory financial due diligence, be delegated to the Section 151 officer in consultation with the Director of Legal and Governance.</p>	Leader of the Council	Not before January	All relevant Members, Officers and Business Partners will be consulted.	<p>Christopher Hobbs</p> <p>christopher.hobbs@havering.gov.uk</p>	Document To Follow
	<p>Agree the Heads of Terms of all loan agreements relating to 75 North Street</p> <p>The Leader of the Council will be asked, after consultation with the Cabinet Member for</p>	Leader of the Council	Not before January	All relevant Members, Officers and Business Partners will be consulted.	<p>Christopher Hobbs</p> <p>christopher.hobbs@havering.gov.uk</p>	Document To Follow

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	Housing Company Development & oneSource Management, the Director of Legal and Governance and the s151 Officer to agree the Heads of Terms of all loan agreements					
	Determination of Admission Arrangements for Community and Voluntary Controlled Schools for the School Year 2019/20. Cabinet will be asked to approve the following: 1. Admission Arrangements for Community and Voluntary Controlled Infant, Junior and Primary Schools in Havering for 2019/20 and the co-ordinated arrangements for applying to community, voluntary controlled, voluntary	Leader of the Council	Not before February	All members of the public in the Borough will be consulted. Consultation documents will be disseminated by schools, and general media. All relevant members, officers and business partners will be consulted.	Trevor Cook  trevor.cook@haverling.gov.uk	Document To Follow



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	<p>aided and foundation schools and academies.</p> <p>2. Admission Arrangements for Community Secondary Schools in Havering for 2019/20 and the co-ordinated arrangements for applying to community, voluntary aided and foundation schools and academies.</p> <p>3. Pan London Co-ordinated Admissions System - Reception Year, Year 3 admissions to Junior Schools, Year 7 - London Borough of Havering - Protocol for co-ordination of admissions for the Academic Year 2019/20.</p>					

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	The Housing Revenue Account (HRA) Budget for 2018/2019 and HRA Major Works Capital Programme 2018/19 - 2021/22 Cabinet will be asked to approve the Housing Revenue Account (HRA) budget, to agree rents and services charges to be charged to tenants and leaseholders for HRA assets and provided services, and to approve the HRA capital programme for 2018 to 2022, including the regeneration programme.	Cabinet	February	All relevant Members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow
	Financial Inclusion Strategy Cabinet will be asked to approve the Financial Inclusion Strategy to be implemented across the Borough.	Cabinet	February	Financial Inclusion Strategy working group will be consulted. This will include colleagues from Public Health, Adult Services, Community Safety, Homelessness, Benefits, Communications,	Phillipa Brent-Isherwood Head of Business Performance philippa.brent-isherwood@havering.gov.uk	Document To Follow

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				Development, Commissioning and Customer Services. All relevant Council Officers, Members and Business partners will also be consulted.		
	The Council's Final 2018/19 Budget, Medium Term Financial Strategy and Council Tax Proposal Cabinet will be asked to agree the: <ul style="list-style-type: none"> <li>• Council's Medium Term Financial Strategy</li> <li>• General Fund Budget</li> <li>• Capital Programme</li> <li>• Treasury Management Strategy</li> </ul>	Cabinet	February	Members of the public will be consulted together with all relevant members, officers and business partners.	Toyin Bamidele Financial Strategy Manager Toyin.Bamidele@OneSource.co.uk Tel: 01708 431979	Document To Follow
	Employment and Skills Plan Cabinet will be asked to approval of the Council's new Employment and Skills Plan	Cabinet	February	All relevant Members, Officers and Business Partners will be consulted.	Phillipa Brent-Isherwood Head of Business Performance philippa.brent-isherwood@havering.gov.uk	Document To Follow

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	Romford Business Improvement District Proposal Cabinet will be asked to approve a proposal from the Romford Town Management Partnership (RTMP) to proceed to ballot regarding the creation of a Business Improvement District for Romford	Cabinet	March	Ward Members and relevant portfolio holder Businesses	Helen Payne Interim Business Development Manager Helen.Payne@havering.gov.uk Tel: 01708 433276	Document To Follow
	Children's Direct Payment Policy and Personal Budget Policy Cabinet will be asked to approve the Children's Direct Payments and Personal Budget Policy.	Cabinet	March	Internal consultees	Priti Gabberia  priti.gabberia@havering.gov.uk	Document To Follow
	Replacement of Library Management System. The Chief Operating Officer will be asked to approve the call off from the Library Management Platform framework awarded by the	Chief Operating Officer	Not before April	All relevant Members, Stakeholders, Officers and Business partners will be consulted.	Alexis Wainwright  alexis.wainwright@havering.gov.uk	Document To Follow

**LONDON BOROUGH OF HAVERING**  
**PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

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	London Borough Of Sutton.					
	White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before May	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@haverling.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
	Social Cohesion Strategy Cabinet will be asked to agree the Council's new Social Cohesion Strategy.	Cabinet	June	All departments of the Council will be consulted. Should Cabinet agree this strategy, it will be subject to wider consultation within the Community.	Vernal Scott Corporate Diversity Advisor vernal.scott@haverling.gov.uk	Document To Follow
	Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance Reward Grant.	Cabinet	June	Finance, Legal, Equalities and Human Resources will all be consulted.	Jerry Haley Community Safety Officer (Strategies). jerry.haley@haverling.gov.uk	Document To Follow

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